

# Hawkinge Town Council

[www.hawkinge-tc.gov.uk](http://www.hawkinge-tc.gov.uk)

Town Mayor: Councillor Glyn Hibbert



## **Town Clerk**

Mrs Tina Wiles  
Town Council Offices  
Hawkinge Community Centre  
Heron Forstal Avenue  
Hawkinge Kent CT18 7FP  
Telephone: (01303) 893928  
Email: clerk@hawkinge-tc.gov.uk

TO: MEMBERS OF HAWKINGE TOWN COUNCIL

**YOU ARE HEREBY SUMMONED** to attend a meeting of the TOWN COUNCIL to be held on **WEDNESDAY 10 JULY 2019 at 7.00pm** in Hawkinge Community Centre, Heron Forstal Avenue, Hawkinge.

A handwritten signature in blue ink that reads 'Tina Wiles'.

Tina Wiles  
Town Clerk

## A G E N D A

The Town Mayor will take questions from parishioners. The number of speakers will be limited to five (time limit 3 minutes).

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST**

Members of the Council should declare any disclosable pecuniary interest or any other significant interests in any items/s on this agenda.

Disclosable Pecuniary Interests (DPI) under the Localism Act 2011; the nature as well as the existence of any such interest must be declared.

Other Significant Interests (OSI) under the Kent Code of Conduct adopted by the Town Council on 12 September 2012; The nature as well as the existence must be declared.

Whenever possible, and if in doubt, advice should be sought from the Clerk prior to the meeting.

### **3. MINUTES**

To approve and sign the minutes of the meeting held on 12 and 26 June 2019.

### **4. TOWN MAYOR'S COMMUNICATIONS**

To be reported at the meeting.

**5. FINANCIAL MATTERS**

The Clerk will report on the schedule of payments to be made following the meeting. A copy of the schedule is attached.

*Please contact the Clerk before the meeting if you have any queries on the items listed.*

**RECOMMENDATION:** To approve the schedule of payments attached at Appendix 1.

**6. ANNUAL REPORT 2018/19**

The Annual Report of the Council for 2018/19 is attached.

**7. HAWKINGE TOWN COUNCIL WEBSITE UPDATE**

**REPORT:** On 12 June 2019, minute 2000, the Council resolved to request an action plan for the website development.

**REPORT HTC/19/04** sets out the outcome of a recent overhaul and proposals for on-going maintenance. (TO FOLLOW)

**8. FLY THE RED ENSIGN FOR MERCHANT NAVY DAY ON 3 SEPTEMBER 2019**

**REPORT:** In March 2019, Hawkinge Town Council received a formal invitation from the Marchant Navy Seafarers, to support the campaign to raise awareness for the campaign.

In order to participate the Hawkinge Town Council will need to;

1. Purchase a red ensign flag to fly on 3 September 2019;
2. Organise a flag-hoisting ceremony for local dignitaries and

It is suggested by the Marchant Navy that local Scouts and Brownies be initiated to the flag hoisting ceremony together with VIPS and Merchant Navy Veterans.

Flags can be purchased from the 'Hampshire Flag Company', the price will be discounted for those who are participating in the event. The flag will cost £28.00 +VAT for a 1MX1.6M.

The flag and ceremony will be registered online with the other flag hoisting ceremonies.

**RECOMMENDATIONS:**

1. To receive and note the Report.
2. To determine if to purchase a flag and register the event.
3. To consider funding the event from the Town Council initiatives budget.

**9. CORRESPONDENCE**