

# Hawkinge Town Council

[www.hawkinge-tc.gov.uk](http://www.hawkinge-tc.gov.uk)

Town Mayor: Councillor Glyn Hibbert



**Town Clerk**

Mrs Tina Wiles  
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TO: MEMBERS OF HAWKINGE TOWN COUNCIL

**YOU ARE HEREBY SUMMONED** to attend a meeting of the TOWN COUNCIL to be held on **WEDNESDAY 15 MAY 2019 at 7.00pm** in Hawkinge Community Centre, Heron Forstal Avenue, Hawkinge.

*Tina Wiles*

Tina Wiles  
Town Clerk

## AGENDA

1. **APPOINTMENT OF TOWN MAYOR**
2. **DECLARATION OF ACCEPTANCE OF OFFICE OF TOWN MAYOR**
3. **APPOINTMENT OF DEPUTY TOWN MAYOR**
4. **DECLARATION OF ACCEPTANCE OF OFFICE OF DEPUTY TOWN MAYOR**
5. **APOLOGIES FOR ABSENCE**
6. **DECLARATIONS OF INTEREST**  
Members of the Council should declare any disclosable pecuniary interest or any other significant interests in any items/s on this agenda.

Disclosable Pecuniary Interests (DPI) under the Localism Act 2011; The nature as well as the existence of any such interest must be declared.

Other Significant Interests (OSI) under the Kent Code of Conduct adopted by the Town Council on 12 September 2012; The nature as well as the existence must be declared.

Whenever possible, and if in doubt, advice should be sought from the Clerk prior to the meeting.

7. **MINUTES**  
To approve and sign the minutes of the meeting held on 10 April 2019 attached.
8. **TOWN MAYOR'S COMMUNICATIONS**  
To be reported at the meeting.
9. **FINANCIAL MATTERS**  
The Clerk will report on the schedule of payments to be made following the meeting. A copy of the schedule is attached at **appendix 1**.

*Please contact the Clerk before the meeting if you have any queries on the items listed.*

**RECOMMENDATION: To approve the schedule of payments attached at Appendix 1.**

10. **APPOINTMENTS TO COMMITTEES 2019/20**  
**REPORT HTC/19/01** asks the Council to make appointments to Committees for 2019/20. **(TO FOLLOW)**
11. **APPOINTMENTS TO OUTSIDE BODIES 2019/20**  
**REPORT HTC/19/02** details the Town Council representatives serving on outside bodies and recommends the appointment of representatives to serve for the following municipal year 2019/20. **(TO FOLLOW)**
12. **SCHEDULE OF MEETING DATES**  
**REPORT:** The Town Council meets on the second Wednesday of the month with the exception of August. **Appendix 2** provides a schedule of the dates.  
  
**RECOMMENDATION: To receive and adopt the Schedule of Meeting Dates for 2019/20.**
14. **CORRESPONDENCE**  
Any Correspondence received in time for the meeting.