

Hawkinge Town Council

www.hawkinge-tc.gov.uk

Town Mayor: Councillor Glyn Hibbert



Town Clerk

Mrs Tina Wiles
Town Council Offices
Hawkinge Community Centre
Heron Forstal Avenue
Hawkinge Kent CT18 7FP
Telephone: (01303) 893928
Email: clerk@hawkinge-tc.gov.uk

TO: MEMBERS OF HAWKINGE TOWN COUNCIL

YOU ARE HEREBY SUMMONED to attend a virtual Meeting of HAWKINGE TOWN COUNCIL to be held on **WEDNESDAY 9 SEPTEMBER 2020 at 6.00pm.**

Please note earlier start time

The meeting will be open to the press and public who are requested to contact the Town Clerk for details of how to access the meeting. Any member who wishes to have information on any matter arising on the agenda which is not fully covered within this summons is requested to give prior notice to the Town Clerk.

A handwritten signature in black ink that reads 'Tina Wiles'.

Tina Wiles
Town Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

Members of the Council should declare any disclosable pecuniary interest or any other significant interests in any items/s on this agenda.

Disclosable Pecuniary Interests (DPI) under the Localism Act 2011; The nature as well as the existence of any such interest must be declared.

Other Significant Interests (OSI) under the Kent Code of Conduct adopted by the Town Council on 12 September 2012; The nature as well as the existence must be declared.

Whenever possible, and if in doubt, advice should be sought from the Clerk prior to the meeting.

3. **MINUTES**

To approve and sign the minutes of the meeting held on 8 July 2020 attached.

4. **TOWN MAYOR'S COMMUNICATIONS**

To be reported at the meeting.

5. **FINANCIAL MATTERS**

The Clerk will report on the schedule of payments to be made. A copy of the schedule is attached at **appendix 1**.

Please contact the Clerk before the meeting if you have any queries on the items listed.

RECOMMENDATION: To approve the schedule of payments attached at **Appendix 1**.

6. **MAYOR MAKING ARRANGEMENTS**

An Extraordinary Council Meeting has been called for the 23 September 2020 to appoint the new mayor, to take place in a face to face meeting to be followed by a Civic reception provided by Hawkinge Community Centre.

The Community Hall has been booked to provide for social distancing during the meeting. The meeting is the Council's responsibility and the reception will be the responsibility of the Community Centre as the catering provider.

7. **CORRESPONDENCE**

Any Correspondence received in time for the meeting.

8. **EXCLUSION TO THE PUBLIC**

To exclude the public and press from the meeting for the following items of business by virtue of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

9. **PLAY AREA STRATEGY UPDATE REPORT**

REPORT: On the 10 June 2020, minute 2097 Hawkinge Town Council received report HTC/20/03 which set out the potential cost to the Town Council of the maintenance and running of the five site proposed to be transferred in the FHDC Play Strategy and resolved the ask FHDC for a dowry.

The Clerk will give an update at the meeting.