

# Hawkinge Town Council

[www.hawkinge-tc.gov.uk](http://www.hawkinge-tc.gov.uk)

Town Mayor: Councillor Philip Martin



**Town Clerk**

Mrs Tina Wiles  
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TO: MEMBERS OF HAWKINGE TOWN COUNCIL

**YOU ARE HEREBY SUMMONED** to attend a virtual Meeting of HAWKINGE TOWN COUNCIL to be held on **WEDNESDAY 9 DECEMBER 2020 at 6.00pm.**

Please note earlier start time

The meeting will be open to the press and public who are requested to contact the Town Clerk for details of how to access the meeting. Any member who wishes to have information on any matter arising on the agenda which is not fully covered within this summons is requested to give prior notice to the Town Clerk.

A handwritten signature in black ink that reads 'Tina Wiles'.

Tina Wiles  
Town Clerk

## A G E N D A

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

Members of the Council should declare any disclosable pecuniary interest or any other significant interests in any items/s on this agenda.

Disclosable Pecuniary Interests (DPI) under the Localism Act 2011; The nature as well as the existence of any such interest must be declared.

Other Significant Interests (OSI) under the Kent Code of Conduct adopted by the Town Council on 12 September 2012; The nature as well as the existence must be declared.

Whenever possible, and if in doubt, advice should be sought from the Clerk prior to the meeting.

3. **MINUTES**

To approve and sign the minutes of the meeting held on 11 November 2020 attached.

4. **TOWN MAYOR'S COMMUNICATIONS**

To be reported at the meeting.

5. **FINANCIAL MATTERS**

The Clerk will report on the schedule of payments to be made. A copy of the schedule is attached at **appendix 1**.

***Please contact the Clerk before the meeting if you have any queries on the items listed.***

**RECOMMENDATION:** To approve the schedule of payments attached at Appendix 1.

6. **MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**

To receive and note the minutes of the meeting held on 24 November 2020.

7. **PROJECTS UPDATE REPORT**

**REPORT HTC/20/15** provides an update on a number of on-going projects.

8. **PARKING IN HAWKINGE**

**REPORT:** The Council has resolved to lead a meeting with external agencies to raise awareness of parking issues in Hawkinge. Councillor Johnson was due to attend the meeting. However, this has not taken place due to Covid restrictions. **The attached report** has been prepared which explains parking problems in Hawkinge and includes residents' comments and input from other agencies. The actions for the meeting will be to:

- receive the report, and comment if necessary,
- agree a policy,
- agree future actions.

9. **CORRESPONDENCE**

Any Correspondence received in time for the meeting.

10. **EXCLUSION TO THE PUBLIC**

To exclude the public and press from the meeting for the following items of business by virtue of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

11. **HAWKINGE COMMUNITY CENTRE**

**REPORT:** On 11 November 2020, minute 2143, the Council considered REPORT HTC/20/10 and resolved to undertake a schedule of repairs to the Centre and fund these from provision in the 20/21 budget and 21/22 budget by way of grant to the Folkestone Sports Centre Trust.

The schedule of repairs has been prepared. **(TO FOLLOW)**

**RECOMMENDATIONS:**

1. **To receive and note the Report.**
2. **To receive and note the schedule of repairs.**
3. **To approve the payment of a grant of £20,000 to the FSCT to undertake the repairs.**

12. **LAND AT HAWKINGE COMMUNITY CENTRE**

**REPORT:** On 11 November 2020 minute 2144, the Council considered Report HTC/20/11 and resolved;

1. To prepare a specification for a scheme based on the drainage requirement specified in the feasibility study and surface based on the lower costs quotation.
2. To delegate authority to the Clerk, Chairman and Vice-Chairman of the Council to draw up the specification.

The specification has been drawn up from the documents provided by contractors which the Council has considered. **A copy of the specification is attached and is a confidential document.**

The Council is asked how it wishes to progress this.

13. **FHDC PLAY STRATEGY**

**REPORT HTC/20/16** sets out progress on the transfer of open spaces following the Council's resolution on 11 November 2020.