

Hawkinge Town Council

www.hawkinge-tc.gov.uk

Town Mayor: Councillor Glyn Hibbert



Town Clerk

Mrs Tina Wiles
Town Council Offices
Hawkinge Community Centre
Heron Forstal Avenue
Hawkinge Kent CT18 7FP
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TO: MEMBERS OF HAWKINGE TOWN COUNCIL

YOU ARE HEREBY SUMMONED to attend a meeting of the TOWN COUNCIL to be held on **WEDNESDAY 8 JANUARY 2020 at 7.00pm** in Hawkinge Community Centre, Heron Forstal Avenue, Hawkinge.

A handwritten signature in black ink that reads 'Tina Wiles'.

Tina Wiles
Town Clerk

A G E N D A

The Town Mayor will take questions from parishioners. The number of speakers will be limited to five (time limit 3 minutes).

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members of the Council should declare any disclosable pecuniary interest or any other significant interests in any items/s on this agenda.

Disclosable Pecuniary Interests (DPI) under the Localism Act 2011; the nature as well as the existence of any such interest must be declared.

Other Significant Interests (OSI) under the Kent Code of Conduct adopted by the Town Council on 12 September 2012; The nature as well as the existence must be declared.

Whenever possible, and if in doubt, advice should be sought from the Clerk prior to the meeting.

3. MINUTES

To approve and sign the minutes of the meeting held on 11 December 2019.

4. TOWN MAYOR'S COMMUNICATIONS

To be reported at the meeting.

5. FINANCIAL MATTERS

The Clerk will report on the schedule of payments to be made following the meeting. A copy of the schedule is attached. **(TO FOLLOW)**

Please contact the Clerk before the meeting if you have any queries on the items listed.

RECOMMENDATION: To approve the schedule of payments attached at Appendix 1.

6. FINANCE AND GENERAL PURPOSES COMMITTEE

To receive an update from the Finance and General Purposes Committee to be held on 8 January 2020 prior to the Council meeting.

7. CORRESPONDENCE

8. EXCLUSION OF THE PUBLIC

To exclude the public and press from the meeting for the following items of business by virtue of the Public Bodies (Admissions to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

9. LAND AT AREODROME ROAD, HAWKINGE

REPORT: The Finance and General Purposes Committee will consider Report FC/19/16 **copy attached** at its meeting on 8 January 2020 prior to the Council meeting. The recommendations of the Committee will be reported at the meeting.

10. LAND AT HAWKINGE COMMUNITY CENTRE

REPORT: The Finance and General Purposes Committee will consider Report FC/19/17 at its on meeting 8 January 2020 prior to the Council meeting. The recommendations of the Committee will be reported at the meeting. **(TO FOLLOW)**

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NB: This is printed on white paper

Minutes of a Meeting of Hawkinge Town Council

Held at:	Hawkinge Community Centre
Date:	11 December 2019
Present:	Councillors Glyn Hibbert (in the Chair) Councillors, David Godfrey, Chris Johnson, Richard Moffatt, David Monk, Dick Pascoe, Les Palliser, Peter Roy and Nabin Siwa.
Apologies for absence;	Councillors Andy Csiszar, Philip Martin, Stuart Peall and Grahame Ward.
Officer Present:	Mrs Tina Wiles, Town Clerk & Responsible Financial Officer

There was one question from a member of the public this is detailed on schedule attached to these minutes.

2051. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

2052. **MINUTES**

The minutes of the meeting held on 13 November 2019 were submitted, approved as a correct record and signed by the Town Mayor.

2053. **TOWN MAYOR'S COMMUNICATIONS**

The Town Mayor gave an update on the events attended since the last meeting of the Council and the invitations received.

2054. **FINANCIAL MATTERS**

The schedule of payments to be made following the meeting had been circulated with the Agenda as Appendix 1.

Proposed by Councillor Les Palliser
Seconded by Councillor Nabin Siwa and

RESOLVED: To receive and adopt the schedule of payments attached as Appendix 1.

(Voting: For 9; Against 0; Abstentions 0)

2055. **CLIMATE CHANGE EMERGENCY REPORT**

REPORT: The Council noted that Folkestone and Hythe District Council was considering how to respond to the climate and ecological situation.

Proposed by Councillor David Godfrey
Seconded by Councillor David Monk and

RESOLVED:

- 1. To receive and note the Report.**
- 2. To await further information from Folkestone and Hythe District Council regarding actions to be taken.**

(Voting: For 9; Against 0; Abstentions 0)

2056. **PLANNING AND DEVELOPMENT COMMITTEE**

To receive the minutes of the meeting of the Planning and Development Committee held on 19 November 2019.

Proposed by Councillor Les Palliser
Seconded by Councillor Peter Roy and

RESOLVED: To receive and note the minutes of the Planning and Development Committee held on 19 November 2019.

(Voting: For 7; Against 0; Abstentions 2)

2057. **CORRESPONDENCE**

None presented.

Schedule of payments as at 31 December 2019

Date	Payment ID	Payee	Description	Amount
02/12/2019	card	The Flag Shop	2 x Flags for national community events	13.90
02/12/2019	DD	FHDC	Uphill By-Election	4,105.14
02/12/2019	DD	O2	Mobile Phone Contracts	89.40
02/12/2019	DD	Voipstudio	Office Telephone - Monthly Rental	28.14
02/12/2019	DD	Voipstudio	Office Telephone	12.00
04/12/2019	DD	Adobe Pro subscription	Pro subscription	25.28
03/12/2019	E267	Mayor of Tunbridge & Malling	Theatre Tickets	25.00
05/12/2019	E238	SLCC	ILCA Online Training Course	118.80
06/12/2019	E268	Hawkinge Primary School	Christmas Carols Donation	30.00
06/12/2019	E269	Margate Charter Trustees	Civic Event - Blessing of the Seas	50.00
06/12/2019	E270	Mayor of Swanley	Civic Event - Theatre	40.00
06/12/2019	E271	Mayor of Maidstone	Civic Event - Charity Lunch	25.00
06/12/2019	E272	Absolute Graphix	HTC Office signs	87.84
06/12/2019	E273	Harmer & Sons	Extension to disabled access	408.00
06/12/2019	E274	Lyreco	Office Stationery	27.72
06/12/2019	E275	Harmers & Sons	Concrete base for new bus shelter	81.60
06/12/2019	E276	Kingsfords	Professional fees	606.00
13/12/2019	E277	Mrs E D Miller	Defibrillator Pads	37.14
19/12/2019	E278	HCC	Hire of Halls, office refreshments & energy contribution	331.00
19/12/2019	E279	HCC	Bank account overdraft	6,448.33
19/12/2019	E280-E287	Harmer & Sons	Monthly Maintenance Contract	3,133.33
19/12/2019	E288	Office Cleaner	Cleaning Services	44.00
19/12/2019	E289	RB Print	Mayor's Christmas Cards	45.60
19/12/2019	E290	Expenses	Town Clerk	103.84
19/12/2019	E291	Mayor of Ashford	Civic Event - Winter Ball	78.00
19/12/2019	E292	Spurling Cannon	HCC End of Year Accounts	960.00
19/12/2019	E293	Expenses	Town Mayor	98.80
				17,053.86