



Meeting: Finance and General Purposes Committee
Date: 6 November 2019
Time: 7pm
Place: Hawkinge Community Centre

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members of the Committee should declare any disclosable pecuniary interest or any other significant interests in any items/s on this agenda.

Disclosable Pecuniary Interests (DPI) under the Localism Act 2011; the nature as well as the existence of any such interest must be declared.

Other Significant Interests (OSI) under the Kent Code of Conduct adopted by the Town Council on 12 September 2012; the nature as well as the existence must be declared.

Whenever possible, and if in doubt, advice should be sought from the Clerk prior to the meeting.

3. MINUTES

To consider and approve as a correct record the minutes of the meeting held on 8 October 2019.

4. BUDGET MONITORING

REPORT FC/19/12 gives the latest budget monitoring information, includes the bank reconciliation and recommends the Chairman of the Committee to sign the bank statements in accordance with good practice.

5. DRAFT BUDGET & PRECEPT 2020/21 REPORT FC/19/13 sets out a draft proposed budget including both expenditure and growth for 2020/21.

6. FUNDING FROM KCC MEMBER GRANT

To consider the recommendations from the Master Planning meeting on the 30 October 2019 and identify any further projects that would benefit from funding from Susan Carey's KCC Member grant.

7. EXCLUSION OF THE PUBLIC

To exclude the public and press from the meeting for the following items of business by virtue of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

8. **EVALUATION OF TENDERS PANNELL DRIVE OPEN SPACE FENCING**
REPORT FC/19/14 provides details of the outcome of the recent tender exercise.

Minutes of a meeting of the Finance and General Purposes Committee

Held at Hawkinge Community Centre on 8 October 2019

Present: Councillors David Monk (Chairman), David Godfrey, Glyn Hibbert, Chris Johnson, Philip Martin and Les Palliser.

Officer Present: Mrs Tina Wiles (Clerk and RFO)

692. **DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

693. **MINUTES**

The minutes of the meeting held on 25 September 2019 were approved as a correct record and signed by the Chairman.

694. **EXCLUSION TO THE PUBLIC**

Proposed by Councillor David Monk
Seconded by Councillor Glyn Hibbert and

RESOLVED: To exclude the public and press from the meeting for the following items of business by virtue of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

(Voting: For, 6; Against, 0; Abstentions, 0)

695. **LAND AT HAWKINGE COMMUNITY CENTRE**

REPORT FC/19/11 outlines the progress of plans to develop land adjoining Hawkinge Community Centre.

Proposed by Councillor David Monk
Seconded by Councillor Les Palliser and

RESOLVED:

1. To receive and note Report FC/19/11

(Voting: For, 6; Against, 0; Abstentions, 0;)

Proposed by Councillor Les Palliser
Seconded by Councillor David Godfrey and

2. To progress the project and explore funding from the PWLB.

3. To seek advice regarding the VAT.

4. To obtain a survey of the land including drainage requirements.

- 5. To prepare a specification for the tender process.**
- 6. To undertake a community consultation regarding the project.**
- 7. To receive further report to enable the Committee to determine the way forward.**

(Voting: For, 6; Against, 0; Abstentions, 0)

Hawkinge Town Council

www.hawkinge-tc.gov.uk

Report Number **FC/19/12**

NB: This report is printed on Green paper

To: Finance and General Purposes Committee
Date: 6 November 2019
Status: For Decision

Subject; **HAWKINGE TOWN COUNCIL BUDGET MONITORING STATEMENT**

SUMMARY: This monitoring report provides the latest budget monitoring information.

REASON FOR RECOMMENDATION:

The Finance and General Purposes Committee is asked to agree the recommendations set out below because it needs to be kept informed of the budget position and take appropriate action to deal with any variance from the approved budget.

RECOMMENDATION:

- 1. To receive and note Report FC/19/12.**
- 2. To authorise the Chairman of the Committee to sign the bank reconciliation and the bank statements.**
- 3. To note the Council's reserves are strained.**

1. INTRODUCTION

REPORT FC/19/12 gives the latest budget monitoring information and bank reconciliation and recommends the Chairman of the Committee to sign the bank statements in accordance with good practice.

The report includes;

1. the allocated reserves report which illustrates the current reserves are under strain.

2. CONTACT OFFICER AND BACKGROUND DOCUMENTS

If you have any queries about this report please contact The Responsible Finance Officer of the Council

Tel: 01303 893928 or email: Clerk@Hawkinge-tc.gov.uk prior to the meeting.

Background Documents:

The following background information has been used in the preparation of this report. Budget monitoring working papers held by the Town Clerk and Responsible Finance Officer.

BUDGET MONITORING REPORT

OCTOBER 2019

	Precept 2019/20	Actuals	Remaining Budget	% spent against budget	Quarterly Figure April - June	Quarterly Figure July - Sept	Quarterly Figure Oct - Dec	Quarterly Figure Jan - Mar		
Administration										
G1	Salaries,Pensions & NI - HTC	128,201.01	71,406.71	56,794.30	56%	32626.01	29637.80	9142.90	0.00	71406.71
G1b	Salaries - Overtime		677.16	-	677.16					0.00
G2	Payroll Services	3,090.00	1,220.00	1,870.00	39%	1060.00	0.00	160.00	0.00	1220.00
G3	Civic Events	3,605.00	1,238.24	2,366.76	34%	444.99	340.00	453.25	0.00	1238.24
G3a	Charity Events		1,273.40	-	1,273.40		1266.50	6.90	0.00	1273.40
G4	Expenses	1,000.00	194.68	805.32	19%	71.56	123.12	0.00	0.00	194.68
G5	Bank Fees		-	-						0.00
G6	Kent Assoc Local Councils	1,298.54	1,632.00	-	333.46	126%	332.00	1300.00	0.00	1632.00
G7	Soc of Local Council Clerks	359.83	-	359.83	0%	0.00				0.00
G8	Office Rent		-	-						0.00
G9	Photocopying	1,545.00	704.33	840.67	46%	411.94	157.99	134.40	0.00	704.33
G10	Telephone	2,243.94	1,988.40	255.54	89%	759.20	734.15	495.05	0.00	1988.40
G11	Office Stationery	2,164.24	482.81	1,681.43	22%	206.33	201.81	74.67	0.00	482.81
G12	Training	2,543.00	272.00	2,271.00	11%	272.00	0.00	0.00	0.00	272.00
G13	Hire of Halls	2,839.00	1,013.25	1,825.75	36%	309.30	511.95	192.00	0.00	1013.25
G14	Donations/RBL wreaths	880.00	196.42	683.58	22%	0.00	196.42	0.00	0.00	196.42
G14a	Mayors Charity Donations		2,148.40	-	2,148.40		1648.40	200.00	300.00	2148.40
G15	Electricity	998.07	328.56	669.51	33%	126.21	0.00	202.35	0.00	328.56
G16	Postage	150.00	32.93	117.07	22%	29.38	3.55	0.00	0.00	32.93
G17	Office Repairs / Renewals.	1,050.00	1,371.33	-	321.33	131%	133.75	1193.58	44.00	1371.33
										0.00
	Total Administration Costs	151,967.63	86,180.62	65,787.01	57%	38431.07	35866.87	11205.52	0.00	85503.46
Democratic Services										
G18	Election costs	10,575.90	6,061.82	4,514.08	57%	6061.82	0.00	0.00	0.00	6061.82
G19	Audit Fees	2,121.80	1,905.80	216.00	90%	905.80	1000.00	0.00	0.00	1905.80
G20	Town Council review	1,108.18	-	1,108.18	0%	0.00	0.00	0.00	0.00	0.00
										0.00
	Total Democratic Services Costs	13,805.88	7,967.62	5,838.26	58%	6967.62	1000	0	0	7967.62
Services										
G21	Insurance	3,713.15	-	3,713.15	0%	0.00	0.00	0.00	0.00	0.00
G22	Miscellaneous expenditure	1,200.90	55.96	1,144.94	5%	20.00	0.00	35.96	0.00	55.96
G23	Quality Town Council	3,184.74	-	3,184.74	0%	0.00	0.00	0.00	0.00	0.00
G24	Town Plan		-	-						0.00
G25	Maintenance Contracted	40,589.37	15,906.66	24,682.71	39%	7833.33	7993.33	80.00	0.00	15906.66
G25a	Maintenance Miscellaneous	3,090.00	4,517.14	-	1,427.14	146%	1003.80	3174.34	339.00	4517.14
G26	Allotments	915.03	862.50	52.53	94%	862.50	0.00	0.00	0.00	862.50
G27	Town Council Initiatives.	3,246.35	471.45	2,774.90	15%	0.00	408.48	62.97	0.00	471.45
G28	Youth Project (worker & hire of hall)	5,448.70	-	5,448.70	0%	0.00	0.00	0.00	0.00	0.00
G29	PWLB Loan Repayments	15,000.00	7,914.82	7,085.18	53%	0.00	7914.82	0.00	0.00	7914.82
G29a	PWLB Loan Repayments 2nd Loan	4,478.00	2,015.90	2,462.10	45%	0.00	2015.90	0.00	0.00	2015.90
G30	Legal Costs	5,000.00	9,226.56	-	4,226.56	185%	0.00	0.00	2015.90	2015.90
	Total Services Costs	85,866.24	40,970.99	49,121.81	48%	9719.63	21506.87	517.93	0.00	31744.43

	Precept 2019/20	Actuals	Remaining Budget	% spent against budget	Quarterly Figure April - June	Quarterly Figure July - Sept	Quarterly Figure Oct - Dec	Quarterly Figure Jan - Mar	
Capital Expenditure									
C1 Repairs and renewals	15,200.00	-	15,200.00	0%	0.00	0.00	0.00	0.00	0.00
Total Capital Expenditure	15,200.00	-	15,200.00	0%	0	0	0	0	0
Project Expenditure									
P1 HCC Management Project	69,596.00	69,911.71	-315.71	100%	42060.94	27648.48	202.29	0.00	69911.71
P2 Hawkinge Community Football & Sports Trust		-	-		0.00	0.00	0.00	0.00	0.00
P4 Landlord Costs - HCC	22,226.29	2,823.34	19,402.95	13%	414.33	2,161.01	248.00	-	2823.34
P5 Landlord Costs - Retail Unit		-	-		-	-	-	-	0.00
P6 Canterbury Road Flower Beds	10,000.00	10,000.00	-						0.00
P7 Noticeboards	2,000.00	0.00	2,000.00						
P8 Master Planning			-						
P9 Expenditure against Grants		9,590.10							
Total Project Expenditure	103,822.29	92,325.15	21,087.24		42475.27	29809.49	450.29	0	72735.05
Reserves									
R1 General Reserve	8,700.00	-	8,700.00	0%	0.00	0.00	0.00	0.00	0.00
R2 S 106 Grounds Maintenance		-	-				0.00	0.00	
Total Reserve Expenditure	8,700.00	-	8,700.00		0	0	0	0	0.00
Total Expenditure	379,362.04	227,444.38	165,734.32	60%	97593.59	88183.23	12173.74	0.00	

NB; Vat expenditure incurred against Vat income

11,692.40
239,136.78

197,950.56

197950.56

		Income Rec'd	O/S Income						
Income									
I1 Precept	295,707.04	295,707.00	0.04	100%	147,853.50	147,853.50	0.00	0.00	295707.00
I2 SDC grants		10,000.00	- 10,000.00						0.00
I3 KCC grants		3,000.00	- 3,000.00		0.00	3,000.00	0.00		3000.00
I4 Grant funding for projects		-	-		0.00	0.00	0.00	0.00	0.00
I5 Bank Interest	31.83	231.39	- 199.56	727%	113.84	117.55	0.00	0.00	231.39
I6 Allotments	51.50	912.50	- 861.00		0.00				0.00
I7 Vat Refund		22,058.44	- 22,058.44		11,617.49	0.00	10,440.95	0.00	22058.44
I8 Miscellaneous income		192.20	- 192.20		156.24	0.00	35.96	0.00	192.20
I9 Hawkinge Community Football & Sports Trust		-	-		0.00	0.00	0.00	0.00	0.00
I10 Hawkinge Under 5's		-	-						0.00
I11 S 106 Grounds Maintenance (FHDC)		-	-		0.00				0.00
I12 PWLB Loan - HCC Roof Repair		-	-			0.00	0.00		0.00
I13 Town Mayors Charity		2,072.50	- 2,072.50		410.00	1,662.50	0.00	0.00	2072.50
I14 HCC income pre Management Transfer		2,975.51	- 2,975.51		2,379.65	595.86			2975.51
I15 Rent from Retail Unit	6,180.00	2,750.00	3,430.00		550.00	1,650.00	550.00	0.00	2750.00
I16 Linches field		-	-		0.00	0.00			0.00
Total General Income	301,970.37	339,899.54	- 37,929.17	113%	163080.72	154879.41	11026.91	0	328987.04

BUDGET MONITORING REPORT

OCTOBER 2019

	Precept 2019/20	Actuals	Remaining Budget	% spent against budget	Quarterly Figure April - June	Quarterly Figure July - Sept	Quarterly Figure Oct - Dec	Quarterly Figure Jan - Mar
Summary (excludes vat)_								
Total General Income	301,970.37	339,899.54	- 37,929.17	113%	163080.72	154879.41	11026.91	0
Total General Expenditure	379,362.04	227,444.38	165,734.32	60%	97,593.59	88,183.23	12,173.74	-
Net Total	- 77,391.67	112,455.16	- 203,663.49		65,487.13	66,696.18	- 1,146.83	-

0.00
328987.04
197950.56
131036.48

Expenditure to be referenced against income

GRANTS

Notes these figures come from previous years grants received

Expenditure against grants received | 9,590.10

100,762.76

BANK RECONCILIATION STATEMENT**29 October 2019****CASHBOOK:**

Balances brought forward 1st April 2018	281,460.20
LESS Expenditure to date	239,136.78
PLUS Income to date	339,899.54
BALANCES CARRIED FORWARD:	<u><u>382,222.96</u></u>

Bank Reconciliation:**Bank Accounts:**

Current Account	29/10/2019	74,583.81	
Staff costs current account	29/10/2019	9,189.43	
Bonus saver Account	29/10/2019	235,352.10	
Reserve Account	29/10/2019	<u>67,055.43</u>	386,180.77

Costs uncleared

October Pension & HMRC	-3,957.81
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Total Balances: 382,222.96

Appendix 3

HAWKINGE TOWN COUNCIL ALLOCATED RESERVES

Total Balances as per the bank reconciliation October 2019

382,222.96

ALLOCATED RESERVES

Capital Reserve	39,040.03
Defibrillator Project	378.30
Election Reserve	1,269.02
Grants	1,331.20
Mayors Charity Fund	799.10
Maintenance Fund recreation equipment	14,046.94
Master Planning	9,000.00
Regalia	406.00
Siskin Close	32,554.00

S106 Open Spaces (Atkinson, Campbell, Corbett)

60,096.37

2 x £14,955 = £29,910
deducted

Total of allocated reserves

158,920.96

Total Funds remaining

223,302.00

to service the budget for 2019/20

if spending in accordance with budget

181,962.39

2nd half of Precept due 1 October 2019

Total unallocated reserves in this financial year

41,339.61

Vired to R1, General Reserve to cover Legal costs

-3,700.00

Vired to P1, HCC Management Project

-6,000.00

Vired to G18, Election costs to cover 2nd ward election

-4,500.00

27,139.61

HCC Overdraft

-5,378.23

21,761.38

NB: This report is printed on Green paper

To: Finance and General Purposes Committee
Date: 6 November 2019
Status: For Decision
From: Responsible Finance Officer

Subject: BUDGET AND PRECEPT 2020/21

SUMMARY: This report sets out a draft proposed budget for 2020/21.

REASON FOR RECOMMENDATION:

The Finance and General Purposes Committee is asked to consider the recommendations set out below because:

- i. The Council will need to consider the recommendations at its meeting on 13 November 2019.
- ii. The Council needs to identify a revenue budget, including growth and savings items for 2020/21 and beyond.
- iii. The Committee closely monitors actual expenditure against approved budgets.

RECOMMENDATION:

1. To receive and note Report FC/19/13.
2. To determine the list of growth items to be included in the budget 2020/21.
3. To approve a draft budget including growth items for submission to the Town Council.

1. INTRODUCTION AND BACKGROUND

The Council agreed a financial timetable to ensure that the precept is confirmed and notified to the principal Council, Shepway District Council in accordance with statutory dates.

The draft budget and precept and explanatory notes **attached** includes an overall expenditure of 3% across budget headings or actual increases where known.

2. PROPOSED GROWTH AND SAVINGS ITEMS:

The report includes proposed growth items which have already been identified during the course of the Council's work. A list of the growth items is included at **Appendix 1** to this report. These are either recurring or non-recurring (one-off) expenditure.

In the case of some budget items these are part funded from Section 106 funds which have been transferred to the Town Council and held for specific purposes.

3. FINANCIAL COMMENTS:

Explanatory notes for the calculations:

- The precept required to fund any proposed growth has been calculated and presented in **Appendix 2**
- The impact of the proposed budget for 2020/21 on the precept represents a 10.35% increase. The impact on the taxpayer (an average band D property) is an increase from £97.80 to £106.19 (£8.39 per annum or increase of 0.16 pence per week).
- The budget is set out in **Appendix 2**. The total budget spend is £342,231 and the precept is £327,276. The balance will be funded from £14,955 of section 106 monies held in the allocated reserves for specific purposes.
- In the current year the precept is £295,707 which divided by the property tax base of 3,023.45 (last year's figure, issued in December 2018) equals £97.80 per year, per band D property, and is increase of 11.53% or (£0.19 pence per week).
- Folkestone and Hythe District Council will confirm the PTB for 2020/21 after the Town Council December meeting. Last year the increase was 49.35 properties. The calculations above are based on an equivalent increase, therefore the % increase may vary slightly when the figure is published.
- It is predicted that there will be a minimal saving on the overall current budget at the year end.
- The Town Council's balances and analysis of reserves are shown in **Appendix 3** as at 25 October 2019. The projected overall expenditure for the remaining part of 2019/20 is expected to remain within budget and the reserves are likely to remain stable but strained at 31 March 2020.

4. RISK MANAGEMENT

A summary of the perceived risk follows:

Perceived Risk	Seriousness	Likelihood	Preventative Action
The Council does not set a robust budget.	High	Low	Town Clerk/Responsible Financial Officer to draw up and monitor performance against the budget.

5. CONTACT OFFICER AND BACKGROUND DOCUMENTS

If you have any queries about this report please contact The Responsible Finance Officer of the Council

Tel: 01303 893928 or email: Clerk@Hawkinge-tc.gov.uk prior to the meeting.

Background Documents: Budget working papers.

**HAWKINGE TOWN COUNCIL
PROPOSED GROWTH 2020/21**

G25a	General Maintenance Additional £6,000 included (renamed: was Maintenance miscellaneous)	£6,000
P1	Project and Facilities Management Additional £20,000 included to fund major Projects	£20,000
R1	General Reserve Additional £5,000 included	£5,000
Total		<u>£31,000</u>

**HAWKINGE TOWN COUNCIL
PROPOSED BUDGET 2020/21**

	Precept 2019/20	Actuals @ 30/09/19	Remaining Budget	% spent against budget	Proposed Budget 2020/21	Increase	
Administration							
G1	Salaries,Pensions & NI - HTC	128,201.01	62,263.81	65,937.20	49%	133,057.02	
G2	Payroll Services	3,090.00	1,060.00	2,030.00	34%	3,090.00	remains
G3	Civic Events	3,605.00	784.99	2,820.01	22%	3,713.15	3%
G3a	Host Charity Events		1,266.50				
G4	Expenses	1,000.00	194.68	805.32	19%	1,000.00	remains
G5	Bank Fees		-	-		-	
G6	Kent Assoc Local Councils	1,298.54	1,300.00	1.46	100%	1,363.47	5%
G7	Soc of Local Council Clerks	359.83	-	359.83	0%	370.62	3%
G8	Office Rent		-	-			
G9	Photocopying	1,545.00	569.93	975.07	37%	1,545.00	remains
G10	Telephone	2,243.94	1,508.25	735.69	67%	2,311.26	3%
G11	Office Stationery	2,164.24	408.14	1,756.10	19%	2,164.24	remains
G12	Training	2,543.00	272.00	2,271.00	11%	2,543.00	remains
G13	Hire of Halls	2,839.00	821.25	2,017.75	29%	2,839.00	remains
G14	Donations/RBL wreaths	880.00	196.42	683.58	22%	880.00	remains
G14a	Mayors Charity Donations 2017/18		1,848.40			-	
G15	Electricity	998.07	126.21	871.86	13%	2,000.00	Increased
G16	Postage	150.00	32.93	117.07	22%	150.00	remains
G17	Office Repairs / Renewals.	1,050.00	1,327.33	277.33	126%	1,700.00	Increased
			-	-		-	
	Total Administration Costs	151,967.63	73,980.84	81,101.69		158,726.76	
						-	
Democratic Services							
G18	Election costs	10,575.90	-	10,575.90	0%	5,000.00	
G19	Audit Fees	2,121.80	-	2,121.80	0%	2,185.45	3%
G20	Town Council review	1,108.18	-	1,108.18		1,108.00	remains
			-	-		-	
	Total Democratic Services Costs	13,805.88	-	13,805.88		8,293.45	
						-	

**HAWKINGE TOWN COUNCIL
PROPOSED BUDGET 2020/21**

	Precept 2019/20	Actuals @ 30/09/19	Remaining Budget	% spent against budget	Proposed Budget 2020/21	Increase
Services						
G21	Insurance	3,713.15	-	3,713.15	0%	3,935.94 6%
G22	Miscellaneous expenditure	1,200.90	20.00	1,180.90	2%	1,200.00 remains
G23	Quality Town Council	3,184.74	-	3,184.74	0%	2,184.00 remains
G24	Grounds Maintenance Contracted	40,589.37	15,826.66	24,762.71	39%	41,807.05 3%
G25	Uncontracted Grounds Maintenance	3,090.00	4,178.14	- 1,088.14	135%	9,000.00 Growth Item
G26	Allotments	915.03	862.50	52.53	94%	915.00 remains
G27	Town Council Initiatives.	3,246.35	408.48	2,837.87	13%	3,343.74 3%
G28	Youth Project (worker & hire of hall)	5,448.70	-	5,448.70		5,448.00 remains
G29	PWLB Loan - Land	15,000.00	7,914.82	7,085.18	53%	15,000.00 remains
	PWLB Loan - Roof	4,478.00	2,015.90	2,462.10	45%	4,478.00 remains
G30	Legal costs	5,000.00	8,676.56	- 3,676.56	174%	5,000.00 remains
	Total Services Costs	85,866.24	31,226.50	49,639.74		92,311.73
Capital Expenditure						
C1	Repairs and renewals	15,200.00	-	15,200.00		15,200.00 remains
	Total Capital Expenditure	15,200.00	-	15,200.00		15,200.00
Project Expenditure						
P1	Project and facilities management	69,596.00	69,709.42	-113.42		33,200.00 Growth Item
P2	Landlord Costs - HCC	22,226.29	2,907.34	19318.95		22,500.00 remains
P3	Noticeboards	2,000.00	0.00	2000.00		2,000.00 remains
P4	Master Planning			0.00		-
P5	Expenditure against grants		9,590.10			-
	Total Project Expenditure	93,822.29	82,206.86	21,205.53		57,700.00
Reserve Expenditure						
R1	General reserve	8,700.00	-	8,700.00		10,000.00 Growth Item
	Total Reserve Expenditure	8,700.00	-	8,700.00		10,000.00
				O/S Income		-

**HAWKINGE TOWN COUNCIL
PROPOSED BUDGET 2020/21**

Appendix 2

	Precept 2019/20	Actuals @ 30/09/19	Remaining Budget	% spent against budget	Proposed Budget 2020/21	Increase
Total Expenditure	369,362.04	187,414.20	189,652.84		342,231.94	
					14,955.00	
To be precepted - remaining £14955 to be funded from funds held from S106 monies from FHDC					327,276.94	

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	Income Rec'd		
Income			-
Precept	-	-	327,276.94
SDC grants		-	-
KCC grants		-	-
Grant funding for projects		-	-
Bank Interest	30.90	-	-
Allotments	50.00	-	-
Vat Refund	-	-	-
Miscellaneous income	-	-	-
Hawkinge Community Football & Spor	-	-	-
Hawkinge Under 5's		-	-
S 106 Grounds Maintenance (FHDC)	-	-	-
Town Mayors Charity		-	-
PWLB Loan - HCC Roof Repair		-	-
HCC Service level Agreement		-	-
Rent from Retail Unit	6,000.00	-	6,600.00
Linches field		-	-
Total General Income	6,080.90	-	333,876.94

Appendix 3

HAWKINGE TOWN COUNCIL ALLOCATED RESERVES

Total Balances as per the bank reconciliation September 2019

382,222.96

ALLOCATED RESERVES

Capital Reserve	39,040.03
Defibrillator Project	378.30
Election Reserve	1,269.02
Grants	1,331.20
Mayors Charity Fund	799.10
Maintenance Fund recreation equipment	14,046.94
Master Planning	9,000.00
Regalia	406.00
Siskin Close	32,554.00

S106 Open Spaces (Atkinson, Campbell, Corbett)

60,096.37

2 x £14,955 = £29,910
deducted

Total of allocated reserves

158,920.96

Total Funds remaining

223,302.00

to service the budget for 2019/20

if spending in accordance with budget

181,962.39

2nd half of Precept due 1 October 2019

Total unallocated reserves in this financial year

41,339.61

Vired to R1, General Reserve to cover Legal costs

-3,700.00

Vired to P1, HCC Management Project

-6,000.00

Vired to G18, Election costs to cover 2nd ward election

-4,500.00

27,139.61

HCC Overdraft

-5,378.23

21,761.38