

Hawkinge Town Council

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Minutes of a Meeting of Hawkinge Town Council

Held at: Virtual meeting

Date: 10 February 2021

Present: Councillors Philip Martin (in the Chair) Councillors, Andy Csiszar, David Godfrey, Glyn Hibbert, Chris Johnson, Richard Moffatt, David Monk, Les Palliser, Dick Pascoe, Stuart Peall, Peter Roy (minute 2163 – end) and Nabin Siwa.

Officer Present: Mrs Tina Wiles, Town Clerk & Responsible Financial Officer

NOTE: The Chairman of the Council noted the resignation of Glyn Hibbert an Grahame Ward and thanked them for their work on the Council.

2170. **DECLARATIONS OF INTEREST**

There were no declaration of interest.

2171. **MINUTES**

The minutes of the meeting held on 13 January 2021 were submitted and were approved as a correct record and signed by the Town Mayor.

2172. **TOWN MAYOR'S COMMUNICATIONS**

The Town Mayor gave an update on the events attended since the last meeting of the Council.

He noted the resignations of Glyn Hibbert and Grahame Ward.

2173. **FINANCIAL MATTERS**

The schedule of payments to be made as circulated with the agenda as Appendix 1.

Proposed by Councillor Les Palliser
Seconded by Councillor Dick Pascoe and

RESOLVED: To receive and adopt the schedule of payments attached as Appendix 1.

(Voting: For 11, Against, 0; Abstentions, 0;)

2174. **MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**

The Minutes of the Planning and Development Committee of 26 January 2021 were submitted.

Proposed by Councillor Dick Pascoe
Seconded by Councillor Les Palliser and

RESOLVED: To receive and note the minutes of the Planning and Development Committee of 26 January 2021.

(Voting: For 6, Against, 0; Abstentions 5,)

2175. **ANNUAL REVIEW OF STANDING ORDERS**

REPORT: The standing orders have been reviewed. During the year NALC have issued no amendments to the model which has been adopted.

Proposed by Councillor Stuart Peall
Seconded by Councillor Les Palliser and

RESOLVED: To receive and note the report.

(Voting: For 11, Against, 0; Abstentions, 0)

2176. **ANNUAL REVIEW OF FINANCIAL REGULATIONS**

REPORT: The Financial Regulations have been reviewed, there have been no changes made to the model which has been adopted.

Proposed by Councillor David Monk
Seconded by Councillor Richard Moffatt and

RESOLVED: To receive and note the report.

(Voting: For 11, Against, 0; Abstentions, 0)

2177. **ANNUAL REVIEW OF RISK ASSESSMENT**

REPORT: The Risk Assessment Report has been reviewed, there have been no changes to the model which has been adopted, copy attached at Appendix 2.

Proposed by Councillor Dick Pascoe
Seconded by Councillor David Monk and

RESOLVED:

- 1. To receive and note the report.**
- 2. To refer the Risk Assessment to the Finance and General Purposes Committee for consideration.**

(Voting: For 11, Against, 0; Abstentions, 0)

2178. **REVIEW OF THE TOWN COUNCIL ASSET REGISTER AND INSURANCE REPORT** The insurance cover is part of a five year contract which is due to expire in April 2021. Quotes are currently being sort for submission to the Finance & General Purposes Committee.

A review of the asset register was undertaken, there have been no changes to the model which has been adopted.

Proposed by Councillor Dick Pascoe
Seconded by Councillor Les Palliser and

RESOLVED:

1. To receive and note the Report.
2. To delegate authority to the Finance and General Purposes Committee to enter into a contract to renew the Council's Insurance Policy from 1 April 2021.

(Voting: For 11, Against, 0; Abstentions, 0)

- 2179 **VACANCIES ON FINANCE AND GENERAL PURPOSES COMMITTEE AND THE PLANNING AND DEVELOPMENT COMMITTEE**

REPORT: The recent resignation of two councillors from the Council means two vacancies have arisen on the on the Finance and General Purposes Committee and one on the Planning and Development Committee.

Proposed by Councillor David Monk
Seconded by Councillor David Godfrey and

RESOLVED: To nominate Councillors Dick Pascoe and Nabin Siwa to the Finance and General Purposes Committee

(Voting: For 11, Against, 0; Abstentions, 0)

Proposed by Councillor Chris Johnson
Seconded by Councillor Peter Roy and

RESOLVED: To nominate Councillor Andy Csiszar to the Planning and Development Committee.

(Voting: For 11, Against, 0; Abstentions, 0)

- 2180 **CORRESPONDENCE**

Correspondence dated 8 February 2021 from Councillor Peter Roy regarding the provision of measures to manage traffic issues on Haven Drive close to Churchill School.

Proposed by Councillor Dick Pascoe
Seconded by Councillor Les Palliser and

RESOLVED: To refer the matter to the Planning and Development Committee for consideration.

(Voting: For 11, Against, 0; Abstentions, 0)

The Speedwatch initiative issue was raised; Councillors Les Palliser volunteered to become the co-ordinator, Councillor Peter Roy volunteered to become a support member.

The Council noted this was a community initiative, independent of the Council and thanked Councillors Les Palliser and Peter Roy for their support of the project.

2182. **HAWKINGE COMMUNITY CENTRE**

REPORT: The Clerk reported the lease in respect of the Centre to Folkestone Sports Centre Trust by the Council has been received. The Clerk and Chairman have ensured it is accordance with the Heads of Terms set out.

A deed of release has also been received which formally terminates the lease with the Hawkinge Community Centre Trust.

Proposed by Councillor David Monk
Seconded by Councillor Les Palliser and

RESOLVED:

- 1. To receive and note the report.**
- 2. To authorise The Chairman of the Council and The Clerk to sign the lease and the deed of surrender in accordance with the Council's Standing Orders.**

(Voting: For 10, Against, 0; Abstentions, 1)