

Hawkinge Town Council

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Minutes of a Meeting of Hawkinge Town Council

Held at: Virtual meeting

Date: 10 March 2021

Present: Councillors Philip Martin (in the Chair) Councillors, Andy Csiszar, David Godfrey, Chris Johnson, Richard Moffatt, David Monk, Les Palliser, Dick Pascoe, Stuart Peall (minute 2189 to end) Peter Roy and Nabin Siwa.

Officer Present: Mrs Tina Wiles, Town Clerk & Responsible Financial Officer

2183. **DECLARATIONS OF INTEREST**

Councillor Dick Pascoe declared an Other Significant Interest in minute 2193 (Report HTC/20/17 – Provision of Christmas Tree) and did not take part in the discussion or voting on this item.

2184. **MINUTES**

The minutes of the meeting held on 10 February 2021 were submitted and approved as a correct record and signed by the Town Mayor.

2185. **TOWN MAYOR'S COMMUNICATIONS**

The Town Mayor gave an update since the last meeting of the Council.

The Chairman advised the Council regarding arrangements for the virtual Annual Town Meeting.

Proposed by Councillor Philip Martin
Seconded by Councillor Les Palliser and

RESOLVED:

- 1. To hold the Annual Town Meeting virtually on Wednesday 21 April 2021.**
- 2. To follow the format that formal reports are submitted by Chairman of the Town Council, Kent County Councillor and FHD Councillors, and then reports and/or information from representatives from local organisations in attendance, followed by items of information from the public.**
- 3. To record the meeting and post on social media.**

(Voting: For 10, Against, 0; Abstentions, 0;)

2186. **FINANCIAL MATTERS**

The schedule of payments to be made as circulated with the agenda as Appendix 1.

Proposed by Councillor David Monk
Seconded by Councillor Les Palliser and

RESOLVED: To receive and adopt the schedule of payments attached as Appendix 1.

(Voting: For 10, Against, 0; Abstentions, 0;)

2187. **COMMITTEE MEMBERSHIP REPORT:**

The Finance and General Purposes Committee currently has a membership of 8 Councillors which is set at the Annual Council Meeting. On 10 February 2021, minute 2179, the Council reviewed the vacancies resulting from resignations of councillors and appointed 2 Councillors to the Finance and General Purposes Committee in error instead of 1 and the membership increased to 9.

The Council is asked to adopt the membership of 9 and review this at the Annual Meeting of the Council in May 2021.

Proposed by Councillor Les Palliser
Seconded by Councillor David Monk and

RESOLVED:

- 1. To receive and note the report.**
- 2. To increase the membership of the Finance and General Purposes Committee to 9.**
- 3. To review this at the Annual Meeting in May 2021.**

(Voting: For 10, Against, 0; Abstentions 0,)

2188. **MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**

The Minutes of the Planning and Development Committee of 23 February 2021 were submitted.

The Chairman of the Committee asked for the minutes to be amended to note the traffic calming measures detailed at minute 955 referred to Canterbury Road and not Haven Drive. The amendment to be to replace references to Haven Drive with Canterbury Road.

Proposed by Councillor Dick Pascoe
Seconded by Councillor Les Palliser and

RESOLVED: Subject to the above amendment to receive and note the minutes of the Planning and Development Committee of 23 February 2021.

(Voting: For 9, Against, 0; Abstentions 1,)

NOTE: Councillor Stuart Peall joined the meeting.

2189. **TRAFFIC CALMING CANTERBURY ROAD, HAWKINGE**

REPORT: On 23 February 2021, minute 955 (amended at the Town Council 10 March 2021, minute 2188) the Planning and Development Committee considered traffic issues and **RESOLVED TO RECOMMEND TOWN COUNCIL TO:** investigate the possibility of raising the height of the crossing to create a speed bump at Canterbury Road, Hawkinge.

Further information was obtained from Cllr Susan Carey and this was forwarded to the Committee before the meeting for consideration.

The Council noted the information regarding costs and debated the options focusing on practical ways of reducing the speed of traffic using Canterbury Road. These included 20mph restrictions, the use of the mobile vans that monitor and record speeding and speedwatch initiative.

Proposed by Councillor Chris Johnson
Seconded by Councillor Les Palliser and

RESOLVED:

- 1. To receive and note the report.**
- 2. To contact KCC Highways to express concerns regarding speeding in Canterbury Road and ask for advice without committing any money.**
- 3. To monitor the impact of the speedwatch initiative.**

(Voting: For 11, Against, 0; Abstentions,)

2190. **FINANCE AND GENERAL PURPOSES COMMITTEE**

To receive the minutes of the Finance and General Purposes Committee of 3 March 2021.

Proposed by Councillor David Monk
Seconded by Councillor Les Palliser and

RESOLVED: To receive and note the minutes of the Finance & General Purposes Committee of 3 March 2021.

(Voting: For 11, Against, 0; Abstentions, 0)

2191. **CORRESPONDENCE**

None reported.

2192. **EXCLUSION TO THE PUBLIC**

Proposed by Councillor David Monk
Seconded by Councillor Les Palliser and

RESOLVED:

To exclude the public and press from the meeting for the following items of business by virtue of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

(Voting: For 11, Against 0; Abstentions, 0;)

2193 **CHRISTMAS TREE**

REPORT: On 3 March 2021, minute 766 refers, the Finance and General Purposes Committee requested information to provide the project. **REPORT HTC/20/17** sets out the information, timeline and costings.

Councillors noted the arrangements and agreed to visit the site independently to assess the exact location and provision of an electricity supply.

Proposed by Councillor Richard Moffatt
Seconded by Councillor Philip Martin and

RESOLVED:

- 1. To receive and note the report HTC/20/17.**
- 2. To defer consideration of the report until the next meeting of the Council to allow Councillors to independently inspect the site.**

(Voting: For 10, Against 0; Abstentions, 0)

2194 **CONTRACTED PAYMENTS**

REPORT On 16 December 2020, minute 759, the Finance and General Purposes Committee asked for information regarding an inclusive communications package ie broadband and telephone provision and the cost of removal of the printer/photocopier at the Council Office.

REPORT HTC/20/18 encloses Report FC/20/21 considered by the Finance and General Purposes Committee on 3 March 2021.

Proposed by Councillor David Monk
Seconded by Councillor David Godfrey and

RESOLVED:

- 1. To receive and note the report HTC/20/18.**
- 2. To retain a stand alone BT land line to host the building alarm at Hawkinge community Centre.**
- 3. To transfer the broadband to Vodafone.**
- 4. To continue with Voipstudio as the telephone provider.**

5. To retain the mobile contract with O2 until the end of the contract and renegotiate a sim only deal in June 2021.

6. To delegate authority to the Town Clerk in consultation with the Chairman of the Council to liaise with the printer/copier provider for termination of contract figure.

(Voting: For 11, Against, 0; Abstentions, 0)

2195. HAWKINGE COMMUNITY CENTRE

REPORT: On 13 January 2021, the Council noted two grants had been made to the Centre to facilitate a schedule of refurbishment.

The Clerk was asked to liaise with the Manager of the Centre to bring forward a report on phase 2 of the repairs and determine the funds available in the 2021/22 budget to be granted, taking into consideration the annual costs to the Council as Landlord.

REPORT HTC/20/19 encloses Report FC/20/22 considered by the Finance and General Purposes Committee on 3 March 2021.

The Clerk provided clarification on items 3, 7 and 8 on the schedule.

Proposed by Councillor David Monk
Seconded by Councillor Les Palliser and

RESOLVED:

1. To amend recommendation 2 in Report HTC/20/19 to add the words “up to” before £24,973.

(Voting: For 11, Against, 0; Abstentions, 0)

Proposed by Councillor David Monk
Seconded by Councillor Les Palliser and

RESOLVED:

1. To receive and note report HTC/20/19.

2. To make a grant of up to £24,973 to FSCT for 2021/22 utilising funds from the Capital Reserve to facilitate Phase 2 of the repairs schedule.

3. To note the arrangements to replace the funds in the Capital Reserve from the 2022/23 Budget and Precept.

4. To note the clarification regarding items 3, 7 and 8 on the schedule reported by the Clerk

(Voting: For 11, Against, 0; Abstentions, 0)

2196. GROUNDS MAINTENANCE CONTRACT – EVALUATION OF TENDERS

REPORT: HTC/20/20 encloses Report FC/20/24 considered by the Committee on 3 March 2021.

Proposed by Councillor David Monk
Seconded by Councillor Dick Pascoe and

RESOLVED:

- 1. To receive and note the report HTC/20/20.**
- 2. To award the contract to contractor GMT/20/05 for a five year period from 1 April 2021.**

(Voting: For 11, Against, 0; Abstentions, 0)