

## **Minutes of a meeting of the Finance and General Purposes Committee**

Held at Hawkinge Community Centre on 31 July 2019

Present: Councillors: David Monk (Chairman), Glyn Hibbert, Chris Johnson, Philip Martin, Richard Moffatt, Les Palliser and Grahame Ward,

Officer Present: Mrs Tina Wiles (Clerk and RFO)

Apologies: Councillor David Godfrey

### **673. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **674. MINUTES**

The minutes of the meeting held on 5 June 2019 were approved as a correct record and signed by the Chairman.

### **676. BUDGET MONITORING REPORT**

**REPORT FC/19/05** gives the latest budget monitoring information, includes the bank reconciliation and recommends the Chairman of the Committee to sign the bank statements in accordance with good practice.

Proposed by Councillor Les Palliser

Seconded by Councillor Glyn Hibbert and

#### **RESOLVED:**

- 1. To receive and note Report FC/19/05.**
- 2. To authorise the Chairman of the Committee to sign the revised bank reconciliation and the bank statements detailed in the report.**
- 3. To vire funds from the allocated reserves "election costs" to G18.**
- 4. To note the Council's reserves are strained.**

(Voting: For, 7 Against, 0 ; Abstentions, 0)

### **677. REVIEW AND ASSESSMENT OF OPEN SPACES**

**REPORT FC/19/06** encloses a schedule which includes details of an initial survey of the infrastructure on open spaces which are the responsibility of the Town Council.

Proposed by Councillor David Monk

Seconded by Councillor Les Palliser and

#### **RESOLVED:**

- 1. To receive and note report FC/19/06.**

#### **RESOLVED TO RECOMMEND TOWN COUNCIL TO:**

- 2. To prioritise the replacement of fencing at Pannell Drive with posts and strimmer guards, the disabled access at Underwood Dog Run and the provision of a baby swing at Kettle Drive and fund these from within the current budget.**

3. To ask the Community Action Group to undertake maintenance works set out in the report including providing the timber play equipment with an annual coat of wood preservative, cutting back overhanging vegetation and attending to repairs to fencing on open spaces as necessary.
4. To allocate a budget of £500 to the Community Action Group to be paid on production of receipts.
5. To plan the replace of the remainder of the posts across the sites included within the report in future budgets.

(Voting: For, 7; Against, 0; Abstentions, 0)

678. **POLLING DISTRICT, POLLING PLACES AND STATION REVIEW**

**REPORT:** Folkestone and Hythe District Council are carrying out a compulsory Polling District, Polling Places and stations Review.

The consultation documents were circulated to the Committee.

Proposed by Councillor Les Palliser  
Seconded by Councillor Grahame Ward and

**RESOLVED:**

1. To receive and note the consultation.
2. To note that the existing arrangements at Hawkinge Community Centre and Hawkinge Cricket Club were adequate.

(Voting: For 7; Against, 0; Abstentions 0)

679. **EXCLUSION TO THE PUBLIC**

Proposed by Councillor David Monk  
Seconded by Councillor Grahame Ward and

**RESOLVED:** To exclude the public and press from the meeting for the following items of business by virtue of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

(Voting: For, 7; Against, 0; Abstentions, 0)

680. **HAWKINGE COMMUNITY FOOTBALL AND SPORTS TRUST**

**REPORT:** On 12 June 2019, minute 2006, The Council resolved to make an offer to the HCFaST to amend the current lease. The Committee noted the terms offered had been accepted. The matter had been referred to the lawyers to amend the lease.

Proposed by Councillor Glyn Hibbert  
Seconded by Councillor Les Palliser and

**RESOLVED:** To receive and note the report.

(Voting: For 7; Against, 0; Abstentions 0)

681. **HAWKINGE COMMUNITY CENTRE CLOSING ACCOUNTS UPDATE**

**REPORT:** On 10 July 2019, the Town Council resolved to ask for further information relating to an invoice from Ivor Thomas Amusements Ltd relating to the pool table at the Centre.

The Committee considered the invoice and a further invoice relating to the closing account in respect of the photocopier.

Proposed by Councillor Les Palliser  
Seconded by Councillor \_\_\_\_\_ and

**RESOLVED:**

1. **To receive and note the report.**
2. **To endorse payments to Ivor Thomas Amusements and EthosRDT.**

(Voting: For 7; Against, 0; Abstentions 0)