

# Minutes of a meeting of the Finance and General Purposes Committee

Held on 22 September 2021

Present: Councillor David Monk (Chairman), Chris Johnson, Philip Martin, Les Palliser, Dick Pascoe, Richard Moffatt, Peter Roy and Nabin Siwa

Officer Present: Mrs Sam Wills, Finance & Projects Officer

804. **APOLOGIES FOR ABSENCE**

Councillor David Godfrey

805. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

806. **MINUTES**

The minutes of the meeting held on 28 July 2021 were approved as a correct record and signed by the Chairman.

Proposed by Councillor Dick Pascoe

Seconded by Councillor Les Palliser and

(Voting: For 8, Against 0, Abstentions 0)

807. **BUDGET MONITORING REPORT**

**REPORT FC/21/09** gives the latest budget monitoring information, includes the bank reconciliation, and recommends the Chairman of the Committee to sign the bank statements in accordance with good practice.

Proposed by Councillor Les Palliser

Seconded by Councillor Philip Martin and

**RESOLVED:**

**1. To receive and note Report FC/21/09.**

**2. To authorise the Chairman of the Committee to sign the bank reconciliation and the bank statements detailed in the report.**

(Voting: For 8, Against 0, Abstentions 0,)

808. **REVIEW OF LANDLORD CERTIFICATES**

**REPORT FC/21/10** encloses the document summarising the position regarding the certificates.

Proposed by Councillor Les Palliser

Seconded by Councillor Chris Johnson and

**RESOLVED: To receive and note Report HTC/21/10.**

(Voting: For 8, Against 0, Abstentions 0)

809. **PROVISION OF LAND FOR A COMMUNITY GARDEN**

**REPORT:** A request has been received from a local resident for a community garden on land at Blenheim Drive, part of the green running along the rear gardens of Canterbury Road and/or Kettle Drive, to the right as you turn into Kettle Drive from The Street. At HTC Meeting dated 28 July 2021 minute no. 2234 refers it was resolved to refer the matter to the F&GP Committee.

A verbal report was expected from Councillor David Godfrey, in his absence it was agreed to table this item for a future meeting.

810. **KETTLE DRIVE PLAY AREA MAINTENANCE REPORT.**

**REPORT FC/21/11** encloses a report produced by Cllr Peter Roy for consideration.

Proposed by Councillor Dick Pascoe  
Seconded by Councillor Richard Moffatt and

**RESOLVED:**

- 1. To receive and note the Report.**
- 2. To ask KCC if they are responsible for the upkeep and maintenance of the Winter Drive footpath.**
- 3. Councillors Peter Roy and Les Palliser to establish what areas are maintained by the grounds maintenance contractor as part of the contract and report back to the committee.**

(Voting: For 8, Against 0, Abstentions 0)

811. **EXCLUSION OF THE PUBLIC**

Proposed by Councillor Dick Pascoe  
Seconded by Councillor Philip Martin and

**RESOLVED: To exclude the public and press from the meeting for the following items of business by virtue of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.**

(Voting: For 8, Against 0, Abstentions 0)

812. **LAND AT AERODROME ROAD – HAWKINGE**

**REPORT:** At a meeting on 20<sup>th</sup> July 2021 the Planning and Development Committee considered a request for maintenance of land at Aerodrome Road, in addition to the land included within the current ground's maintenance contract. Part of the land referred to is subject to negotiations between the Town Council and the landowner. The land is shown on the attached plan. At HTC Meeting dated 28 July 2021 minute no. 2243 refers it was resolved to refer the matter to the F&GP Committee.

Proposed by Councillor David Monk  
Seconded by Councillor Dick Pascoe and

**RESOLVED:**

- 1. To receive and note the Report.**
- 2. To obtain a quote from the grounds maintenance contractor for a one off clearance/maintenance of the land illustrated on the plan.**

(Voting: For 8, Against 0, Abstentions 0)

Proposed by Councillor Dick Pascoe  
Seconded by Councillor Richard Moffatt and

**RESOLVED TO RECOMMEND TOWN COUNCIL TO**

- 3. Write to the landowner for a commitment in writing for an annual maintenance schedule for the land. Offer the alternative that we will maintain the land and invoice for the costs.**
- 4. Contact KALC for advice on enforcement.**

(Voting: For 8, Against 0, Abstentions 0)

**813. TOWN COUNCIL WEBSITE**

**REPORT FC/21/12** At the Town Council meeting on the 28 July 2021 (minute 2233 refers) it was resolved to appoint a panel of Councillors made up of Councillors Dick Pascoe, Steve Cook and Ross Clark to make recommendations to the Council regarding improvements to the Town Council website.

Proposed by Councillor Dick Pascoe  
Seconded by Councillor Philip Martin and

**RESOLVED:**

- 1. To receive and note the Report HTC/21/12.**
- RESOLVED TO RECOMMEND TOWN COUNCIL**
- 2. To appoint Aubergine to design and set up HTC website.**
  - 3. To cancel HTC contract with VisionICT.**

(Voting: For 8, Against 0, Abstentions 0)

**814. SALON ON THE GREEN**

The attached is an email correspondence received by the Council from the owner of Salon on the Green for your consideration.

Proposed by Councillor Richard Moffatt  
Seconded by Councillor Peter Roy and

**RESOLVED:**

- 1. To receive and note correspondence.**
- RESOLVED TO RECOMMEND TOWN COUNCIL**
- 2. To agree to 6 months half rent on the condition the lease is signed. To be reviewed at the end of the 6 months.**

(Voting: For 8, Against 0, Abstentions 0)

815. **VILLAGE HALL FENCING**

The attached is a quote from Harmer & Sons for fixing the fencing along the carpark at the Village Hall for your consideration.

Proposed by Councillor Dick Pascoe  
Seconded by Councillor Richard Moffatt and

**RESOLVED:**

**1. To receive and note correspondence.**

**RESOLVED TO RECOMMEND TOWN COUNCIL TO**

**2. To accept the quote.**

(Voting: For 8, Against 0, Abstentions 0)