

Minutes of a meeting of the Finance and General Purposes Committee

Held on 3 November 2021

Present: Councillor David Godfrey (in the Chair), Chris Johnson, Philip Martin, Les Palliser, Richard Moffatt, and Nabin Siwa

Officer Present: Sam Wills, Town Clerk

816. **APOLOGIES FOR ABSENCE**

Councillors David Monk, Dick Pascoe and Peter Roy

817. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

818. **MINUTES**

The minutes of the meeting held on 22 September 2021 were approved as a correct record and signed by the Chairman.

Proposed by Councillor Les Palliser

Seconded by Councillor Philip Martin and

(Voting: For 6, Against 0, Abstentions 0)

819. **BUDGET MONITORING REPORT**

REPORT FC/21/14 gives the latest budget monitoring information, includes the bank reconciliation, and recommends the Chairman of the Committee to sign the bank statements in accordance with good practice.

Proposed by Councillor Les Palliser

Seconded by Councillor Chris Johnson and

RESOLVED:

1. To receive and note Report FC/21/14.

2. To authorise the Chairman of the Committee to sign the bank reconciliation and the bank statements detailed in the report.

(Voting: For 6, Against 0, Abstentions 0,)

820. **DRAFT BUDGET & PRECEPT 2022/23**

REPORT FC/21/13 sets out a draft proposed budget for 2022/2023 together with a schedule of proposed growth and savings items.

Proposed by Councillor David Godfrey

Seconded by Councillor Chris Johnson and

RESOLVED:

1. To receive and note Report HTC/21/13.

RESOLVED TO RECOMMEND TOWN COUNCIL TO:

2. Approve a budget with a total spend of £374,636.14 and a precept of £327,181.14 balance to be funded from S106 monies held for the purpose and £32,500 from 2021/22 budget.

(Voting: For 6, Against 0, Abstentions 0)

821. **FUTURE PROJECTS AND MAJOR WORKS REPORT**

A proposal by Councillor Les Palliser was discussed for the committee to establish a protocol for the procurement of major works for the future. It was suggested the committee sets up a working group when a project is identified to determine the needs of the project and write up a specification along with the Clerk, which would be put to the committee for approval before the work goes out to tender.

Proposed by Councillor Les Palliser
Seconded by Councillor Richard Moffatt and

RESOLVED:

1. To receive and note the Report.
2. To set up a working group according to the needs of a project (once identified) which requires a specification and tender exercise. With the sole purpose of working with the Clerk to produce a specification for that project. The specification will then be put to the Finance and General Purposes committee for approval before submitting to tender. The working group at that point is then disbanded.

(Voting: For 6, Against 0, Abstentions 0)

There was a discussion around the need to address the drainage issue at the lower end of the Hawkinge Town Council carpark. It was proposed that the specification drawn up by EPS Design for the drainage only to be taken separately and used to tender for the work to prevent any potential damage to neighbouring properties.

Proposed by Councillor Les Palliser
Seconded by Councillor Chris Johnson and

RESOLVED:

1. To create a specification for the drainage to be improved at the lower end of the Hawkinge Community Centre carpark using the specification drawn up by EPS Design.
2. To present that specification to the Finance & General Purposes committee for consideration.

(Voting: For 6, Against 0, Abstentions 0)

A discussion was had around the need to improve the CCTV around the Hawkinge Community Centre.

Proposed by Councillor David Godfrey
Seconded by Councillor Les Palliser and

RESOLVED:

- 1. To continue to work with Folkestone Sports Centre Trust to improve the quality of the CCTV around the Hawkinge Community Centre.**

(Voting: For 6, Against 0, Abstentions 0)

Two ideas for new projects were put forward and noted by the committee.

- A dog run in the Churchill ward.
- A basketball court in the open space at Underwood where there is a single basketball post at present.