

## Schedule of payments as at 31 January 2022

Date	Payment ID	Payee	Description	Amount
02/12/2021	DD	Voipstudio	Subscription	15.56
03/12/2021	E101	Office Cleaner	Cleaning Services	56.29
03/12/2021	E102	Harmer & Sons	Monthly Maintenance Contract	3,196.50
03/12/2021	E103	Absolute Graphix	Signage	57.60
03/12/2021	E104	Aubergine 262 Ltd	Website set up and support	2,008.80
03/12/2021	E105	Harmer & Sons	Tree stake	24.00
03/12/2021	E106	Recruitment Solutions	Staff costs	229.54
03/12/2021	E107	Andy Graphix Ltd	Door screen	99.58
03/12/2021	E108	Expenses	Volunteer work	30.00
03/12/2021	E109	Sevenoaks DC	Civic Event	150.00
15/12/2021	DD	CopierKing	photocopier usage	42.87
17/12/2021	E110	Harmer & Sons	potholes for HCC & VH	408.00
17/12/2021	E111	Harmer & Sons	Play area maintenance	124.80
17/12/2021	E112	Harmer & Sons	Monthly Maintenance Contract	3,196.50
17/12/2021	E113	Recruitment Solutions	Staff costs	229.54
17/12/2021	E114	Recruitment Solutions	Staff costs	229.54
17/12/2021	E115	Recruitment Solutions	Staff costs	229.54
17/12/2021	E116	Office Cleaner	Cleaning Services	33.00
17/12/2021	E117	Baldwin Salter	gas safety certificate	162.00
17/12/2021	E118	Baldwin Salter	HCC Maintenance	738.00
17/12/2021	DD	BT Group	Alarm line	25.68
22/12/2021	E119	SLCC	Membership	277.00
24/12/2021	DD	Staff Costs	Salaries	20,653.43
31/12/2021	DD	O2	Mobile contract	35.75
04/01/2022	DD	Voipstudio	subscription	15.56
11/01/2022	DD	CopierKing	photocopier usage	21.64
14/01/2022	E120	Baldwin Salter	HCC Maintenance	576.00
14/01/2022	E121	Baldwin Salter	HCC Maintenance	1,152.48
14/01/2022	E122	Recruitment Solutions	Staff costs	76.51
14/01/2022	E123	Lyreco	Postage stamps & stationery	89.90
14/01/2022	E124	FSCT	Hire of Halls/Refreshments	180.30
14/01/2022	E125	PJC Electrical Ltd	ECIR Certificate	942.83
14/01/2022	E126	Harmer & Sons	Leakes Wood - replacement tree	212.40
17/01/2022	DD	BT	Alarm Line	25.68
19/01/2022	DD	BNP Paribas	Photocopier lease	134.40
25/01/2022	DD	Staff Costs	Salaries	3,850.80
27/01/2022	DD	O2	Mobile contract	35.75
27/01/2022	card	Tesco	Civic Event	39.80
				<b>39,607.57</b>